**No. of IQAC meetings held during the year 2020-21**

**Date of Meeting 03-07-2020**

**The minutes of IQAC meeting**

1. Registration of Alumni Association.
2. To Make arrangement and enhance sanitization facilities in college campus.

**Decisions**

1. Prepare documents and initiation for registration of Alumni association.
2. To purchase contactless sanitizer machine.

**Action taken**

1. Alumni Association registration is under process.
2. Purchased contactless sanitizer machine.

**Date of Meeting 04-11-2020**

**The minutes of IQAC meeting**

1. Organize workshop on NAAC awareness in new format.
2. Guidance to mentor-mentee college.

**Decisions**

1. IQAC will organize a NAAC awareness workshop for faculties and staff.
2. Organized workshop new guidelines for NAAC accreditation .

**Action taken**

1. Virtual NAAC awareness workshop was organized for faculties and staff on date: 04-11-2020.
2. Virtual workshop organized for mentor-mentee college on new guidelines format NAAC accreditation on 22-01-2021

**Date of Meeting 04-01-2021**

**The minutes of IQAC meeting**

1. Covid-19 awareness program by students.
2. Proposal for decision allotting room for IQAC/NAAC.
3. Nomination of office bearer of alumni association.

**Decisions**

1. NSS/NCC/ Woman cell to organized Covid-19 awareness program.
2. Room to be allotted for IQAC/NAAC
3. To constitute office bearer of alumni association.

**Action taken**

1. Covid-19 awareness program organized by NSS/NCC/ Woman cell..
2. Room allotted for IQAC/NAAC
3. Constituted office bearer of alumni association.

**Date of Meeting 01-05-2021**

**The minutes of IQAC meeting**

1. Up gradation and updation of institution website.
2. All the coordinator of the seven criterions will coordinate with the member to collect information regularly their respective criterions.

**Decisions**

1. To up gradated and updated of institution website
2. Criterion wise responsibility and accountability allotted.

**Action taken**

1. Up gradated and updated of institution website regularly.

Criterion coordinator and member doing their duties